



Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Ann Bailey-Robinson Phil Carter Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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**City of Cayce
Regular Council Meeting
October 6, 2020**

A Regular Council Meeting was held this evening at 6:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Tara Almond, Ann Bailey-Robinson, Phil Carter, and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin stated that City Hall was currently closed to the public but there was a special occasion that night so she and Ms. Corder were meeting from Council Chambers and the rest of Council and staff were meeting virtually via Zoom. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Bailey-Robinson gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Oath of Office

B. Oath of Office Administered by Sheriff Leon Lott
Office of Council Member District 1

Sheriff Lott administered the oath of office to Council Member-elect Tim James who was recently elected to office. Council Member James then joined Mayor Partin at their seats at the dais.

Approval of Minutes

Council Member Jenkins made a motion to approve the September 16, 2020 Regular Council Meeting minutes as written. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

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No one signed up for Public Comment.

Resolutions and Ordinances

A. Consideration and Approval of Resolution Congratulating Ms. Judy Hall on Her Retirement

Council Member Jenkins made a motion to approve the Resolution. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin stated that Ms. Hall was attending the meeting via the telephone so she could hear everything being said. Mayor Partin read the Resolution which stated that Ms. Judy Hall was a lifelong resident of the City and in 1979, she began her career with the City of Cayce through the Comprehensive Employment and Training Act which assisted young adults with job training. She started her career as a Light Equipment Operator and was promoted often over the years, ending her career with Cayce as the Administrative Coordinator for the Utility Department.

Ms. Hall is a notary public and has earned her backflow prevention certification. She and the Utilities Administration Department were awarded the 2000 Sunrise Award. The City's Sunrise Award recognizes the City service area that best demonstrates an exceptional and consistent commitment of professional service to the City's citizens. Judy Hall was also chosen as the 2005 Employee of the Year. The recipient of this award is chosen by his or her peers. One of Judy Hall's co-workers wrote in their nomination of Ms. Hall that "Judy is what every employee should be. She is always at work with a cheerful attitude. You are greeted with a good morning and she has been a good friend providing support to those in need." Another co-worker wrote "Judy has the awesome responsibility of working with her peers as well as the City's customers to make sure the Utilities Department runs smoothly and customers are treated efficiently and with care. Whether it is the Water Plant, the Wastewater Plant, the Field Crew, or the administration of the department, Judy is always willing and ready to do a professional job." nothing could more aptly sum up Judy Hall's level of professionalism and dedication to the City of Cayce and its success than learning that she has kept a thorough, in-depth and updated journal of her work, with the express intention of turning it over to her successor deeply dedicated to her community as a lifelong resident of Cayce, Judy Hall attends Mt. Zion Baptist Church in Cayce. She is the daughter of Bobby and Luvenia West, and is married to Reginald Hall with whom she has two sons, Eric and Jonathan, and eight grandchildren; Cayce City Council, in Council Session duly assembled, joins in recognizing Judy Hall for her 41 years of service to the City of Cayce and congratulate her on her retirement, and wish her well in her future endeavors.

Ms. Hall thanked Council for the Resolution and stated it was truly an honor that she was not expecting. She stated she was very grateful and thanked everyone and stated that was from her heart. She stated that she was going to miss her Cayce family who was always there for her through the good and bad times in her life. Mayor Partin stated that Ms. Hall was the second longest serving staff member of the City of Cayce. She stated that her service was amazing and she would always have a family at the City.

B. Consideration and Approval of Resolution Approving Financing Terms for Sanitation Automated Side Loader Lease Purchase

Ms. Hegler stated that Council approval was needed for a Resolution authorizing and approving financing through a lease/purchase and awarding of the lease/purchase contract to a financial institution for an automated side loader for the Sanitation Department. She stated that the sanitation truck was approved for lease purchase by Council in the 2019-2020 Fiscal Budget and the vehicle was being built since that time. She stated that the total value and thus financing for the equipment totaled \$251,595.

Ms. Hegler stated that staff contacted ten financial institutions who handle lease/purchase contracts and asked for financing proposals for the equipment based on the purchase price and the City received two (2) responses. She stated that First Community Bank quoted a three (3) year contract at 1.25% fixed or a four (4) year contract at 1.50% fixed and United Bank quoted a three (3) year contract at 2.85% or a four (4) year contract at 2.99% fixed. She stated that a third vendor responded that they were not going to provide a quote. The City did not receive feedback from the remaining financial institutions that were contacted. Ms. Hegler stated that if the City approved the First Community Bank quote, annual payments (with no down payment) would be \$85,514 annually for three (3) Years at 1.25% and \$64,872 annually for four (4) Years at 1.50%. She stated that the payments shall be monthly in arrears.

She stated that staff recommended that the lease/purchase contract be awarded to First Community Bank for a three (3) year term contract at 1.25% with annual payments in arrears of \$85,514 for principal and interest. She stated that it was also recommended that Council approve a "Resolution Approving Financing" through First Community Bank and the City Manager be authorized to execute the contract documents.

Council Member Carter made a motion to approve the lease/purchase contract be awarded to First Community Bank. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Council Member Carter made a motion to approve the Resolution approving financing through First Community Bank and the City Manager be authorized to execute the contract documents. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**C. Discussion and Approval of Emergency Ordinance 2020-32 Amending
Emergency Ordinance 2020-29 to Further Extend the Expiration Date on the
Suspension of Certain Prohibitions on Temporary Signs**

Council Member James made a motion to approve Ordinance 2020-32. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**D. Discussion and Approval of Emergency Ordinance 2020-33 Amending
Emergency Ordinance 2020-30 Requiring Individuals to Wear Face
Coverings in Certain Circumstances, and Matters Related Thereto**

Council Member Jenkins made a motion to approve Emergency Ordinance 2020-33. Council Member James seconded the motion. He asked if this was the second extension of the face covering Ordinance and if it expired on the 61st day. Mayor Partin stated that was correct. She stated that she had talked to Mr. Tod Augsburger, the President and CEO of Lexington Medical Center, who stated that people needed to wear masks and that it did make a difference. She stated that he said we were not across the finish line yet but would get there and everyone wearing masks would get us there. Mayor Partin called the question which was unanimously approved by roll call vote.

**E. Discussion and Approval of Ordinance 2020-34 Amending Sec. 2-225 of the
City Code Concerning Attendance of Volunteer Members of City Boards,
Commissions and Committees – First Reading**

Ms. Hegler stated that the amendment updated the City's current Ordinance regarding attendance of City Committee and/or Board members and changed the amount of meetings that could be missed and made missing that number of meetings an automatic vacation of that position with a few exceptions from Council.

Council Member Jenkins made a motion to approve Ordinance 2020-34 on First Reading. Council Member James seconded the motion which was unanimously approved by roll call vote.

Committee Matters

**A. Approval to enter the following Committee approved Minutes into the City's
Record
Cayce Municipal Election Commission – September 22, 2020**

Council Member Carter made a motion to accept the Committee approved Municipal Election Commission minutes into the record. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

**B. Appointments and Reappointments
Events Committee – Three (3) Positions**

Council Member Jenkins made a motion to appoint Ms. Dwede Dennis, Mr. Jonathan Palance and Ms. Brianne Siciliano to the Events Committee. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

C. Appointment of Council Member to Cayce Beautification Foundation

Council Member Carter made a motion to appoint Council Member Bailey-Robinson to the Beautification Foundation. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that the City's harvesting project was postponed until the spring because the conditions were wet and the ground saturation was a concern for the consultant. She stated that Shelly Smith was hired as the City's new Business License Specialist and she started the previous week. She stated that the City's Grease & Septage Facility was doing really well. She stated that they had continuously had profitable months well above and beyond expectations.

Council Comments

Council Member Carter stated that Council Member Almond would be missed and wished her luck. Council Member Jenkins congratulated Council Member James on winning the election and wished him well with his seat on Council. Council Member Bailey-Robinson congratulated Council Member James as well. Council Member James thanked Council and sated he looked forward to working with them.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Personnel Matter – Discussion of City Manager's Upcoming Annual Evaluation

Mr. Crowe stated there was not anything to be discussed under Executive Session Item A but there was for Item B. Council Member Jenkins made a motion to move into Executive Session. Council Member James seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Jenkins made a motion to reconvene the Regular meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

No action was taken in follow up to Executive Session.

Adjourn

Council Member James made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:50 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk